

Highline College

TRiO Student Support & Retention Services Participant Agreement

As a participant in the TRiO Student Support & Retention Services program, I understand my success depends on how much I utilize opportunities offered by the program. As such, I understand and agree to the following requirements:

- **I will utilize or participate in a minimum of one** TRiO Student Support Services activities/events each quarter. Such activities include: attending a TRiO sponsored event (Kick Off Event, Portfolio Review Day, Civic Leadership Conference, End of the Year Celebration, etc.), attending a TRiO workshop, attending a campus visit or cultural enrichment event, utilizing TRiO tutoring.
- **If my advisor determines it is necessary, I will participate in an academic progress check-in.** I understand and agree to have TRiO staff contact my instructors regarding my academic progress. The academic progress check-in will give me important feedback regarding my academic progress in each of my classes. I understand that these progress checks will be conducted by the TRiO program staff. I agree to meet with TRiO staff if I need additional assistance in any of my classes as indicated by the academic progress check.
- **I will meet with my TRiO advisor three times per quarter (or a specific number of times determined by my Advisor)** to develop an educational plan, and maintain regular, on-going communication with my advisor. I understand my advisor serves as both a professional mentor and academic advisor and is there to guide me through my personal and educational journey while enrolled in TRiO. In addition, I understand it is my responsibility to seek support, mentorship, and guidance from my TRiO Advisor. With the advice my Advisor gives me, I understand it is my responsibility as a student to double-check information provided. My TRiO advisor is: _____.
My upcoming appointments with my advisor are:
 - Next Appointment _____
- **I will enroll and successfully participate in one or more TRiO sponsored courses:**
TRiO Scholars Course, TRiO Transfer Course, or Math Foundations
Due to my advisor's recommend, I will take the following TRiO Course(s): _____
- **I will visit and sign-in the TRiO Center on a weekly basis** to check up on TRiO Bulletin Board to check on program updates, services and/or study in the area.
- **I will attend all scheduled classes.**
- **I will not withdraw from a class(es) prior to discussing this with my advisor.**
- **I will maintain an active email address and check my messages at least once a week.**
- **I will inform with the TRiO office when my contact information changes**, when I make any changes in my academic program.
- **I understand that the TRiO staff are here to help me succeed** in my college goals and that I will work with and seek guidance from TRiO staff to accomplish these goals.
- **I understand that if I fall below a 2.0 GPA**, TRiO will put a hold on my registration for the next quarter until I meet with my TRiO advisor to address a solution/plan and have the block removed.
- **I will accept responsibility for decisions and actions** (or inaction) which affects my educational progress. My success will require me to be proactive by taking the time and initiative to seek support, problem solve and build the skills to thrive at Highline, and I understand my TRiO Advisor will assist me in that effort.
- **I understand that appropriate and respectful behavior is expected of me.** I will serve as a productive member of the TRiO community, respecting myself, and fellow TRiO staff and students. As a member of a diverse TRiO community, I will

respect the diverse perspectives and values of others. I will communicate effectively and respectfully with members of the TRiO Community, both staff and students.

By Signing the Form:

I am confident TRiO has the staff, services, resources and structure to assist me to succeed as a student. I understand that it is my responsibility to utilize program resources and meet program expectations. I understand that failure to comply with the program requirements and expectations listed may be cause for removal from the TRiO Student Support & Retention Services Program.

Participant's Print Name

Participant's signature

Date