Eligibility Worksheet 2012-13

Student Name: ___________________________________________ Date: _________________

Highline TRiO increases opportunities for success of first-generation and low-income students who may have disabilities.

In order to be considered for the TRiO Student Support Services Program, you must meet the following eligibility requirements:

- Be a U.S. Citizen or a Permanent Resident; and
- Have a High School Diploma or GED/High School Completion; and
- Be accepted for enrollment or currently enrolled at Highline Community College in a college level program; and
- Intend to transfer to a four year college to pursue a bachelor’s degree; and
- Not already have a degree from a four year college or university; and
- Be a first generation college student (neither parent or guardian has graduated from four year college or university) OR be low income (according to federal low income guidelines*), OR have a documented disability and are registered with Access Services.

If you do not meet the program requirements please feel free to drop by the office to ask about other campus services that may meet your needs.

Answer the following questions to determine your eligibility for TRiO:

1. Are you a U.S. Citizen or a Permanent Resident? YES NO
2. Do you have a High School diploma or GED/High School Completion? YES NO
3. Are you accepted for enrollment or currently enrolled at Highline Community College in a college level program? YES NO
4. I plan to transfer to a four year college to earn a bachelor degree. YES NO
5. Do YOU have a degree from a four year college or university? YES NO

If you answered YES to questions 1 – 4 AND NO to question 5, continue with question 6.

6. Do you have a documented disability AND are you registered with Access Services? YES NO

TRiO verifies documentation of disability with Access Services (AS). If you have a disability but are not registered with AS, you will need to do so in order for your application to be processed. You may also attach a letter from a doctor.

7. Did your mother OR father or guardian graduate from a four year college or university? YES NO
8. Are you low income, according to federal low income guidelines*? YES NO

(* See steps below to determine if you are considered low income.)

Last Updated 03.28.2013
TRiO uses FAFSA to verify income and number of dependents. In order to process your application you must complete or have completed a FAFSA for the current academic year.

If you answered **YES** to any questions 6, 7, or 8, please complete the TRiO Application

**Attach the Following Items with Your Application**
- Attach either your **income tax return documents** or a **FAFSA Student Aid Report** to this application, if you are fall under the low income guidelines,
- Photocopy your **Alien ID card** and attach it to the application, if you are a permanent resident.
- If you have attended other community colleges, include a **copy of your unofficial transcripts**.

*To determine if you meet the federal low income guidelines:*

1. **Determine if you are an independent or dependent student.**
   - **Independent**
     - In general, to be classified as an independent student a person must fit into ONE of the following categories: 24 years of age or older, have children (or other dependents), be married, and/or be a veteran of the military
   - **Dependent**
     - If you do not meet any of the categories above then you will be considered a dependent student by Financial Aid.

2. **Determine correct number of dependents.**
   - Independent – include yourself, spouse (if married), and any children or others claimed on your taxes.
   - Dependent – include yourself, your parents, and other siblings or individuals claimed by your parents on their taxes.

3. **Determine taxable income.**
   - Independent – your 2012 taxable income and your spouse’s taxable income (if married)
   - Dependent – **you must add your 2012 taxable income and your parents’ taxable income together to determine eligibility**. If your parents are married, you must include both of their incomes. If they are legally separated or divorced, include the income of the parent you lived with most recently.

4. **Review chart to see if your taxable income is at or below Federal Low Income Guidelines.**

<table>
<thead>
<tr>
<th>Federal Low Income Guidelines</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Number of Dependents</strong> (include yourself)</td>
<td><strong>Taxable Income</strong></td>
</tr>
<tr>
<td>1</td>
<td>$17,235</td>
</tr>
<tr>
<td>2</td>
<td>$23,265</td>
</tr>
<tr>
<td>3</td>
<td>$29,295</td>
</tr>
<tr>
<td>4</td>
<td>$35,325</td>
</tr>
<tr>
<td>5</td>
<td>$41,355</td>
</tr>
<tr>
<td>6</td>
<td>$47,385</td>
</tr>
<tr>
<td>7</td>
<td>$53,415</td>
</tr>
<tr>
<td>8</td>
<td>$59,445</td>
</tr>
</tbody>
</table>

*For family units with more than 8 members, add the following amount for each additional family member: $6,030.
Program Application

The following information is requested to determine your eligibility for program services. Please answer each question. This information will be kept confidential and used only as outlined in the participant agreement.

Personal Information

Date: _______________________

SS#: ________________________  HCC Student ID#: ________________________________

Name: __________________________________________

Last First MI

Address: __________________________________________

Street City State Zip Code

Home phone: ________________________ Work phone: ________________________

Cell Phone: ________________________ Email: __________________________________

(TRIO SSS participants will be automatically added to a TRIO distribution list)

Birth date: ________________________ Gender:     ☐ Male      ☐ Female

What is the race with which you most identify? (Check all that apply if multiracial)

☐ Native American or Alaskan Native  ☐ Caucasian or European American

☐ Asian American (Specify): ______________  ☐ Native Hawaiian, other Pacific Islander

☐ African American  ☐ Other

☐ Hispanic or Latino

If Other, Please Specify Ethnicity/Heritage: ______________________________________

Are you a U.S. citizen: ☐ Yes  ☐ No or a permanent resident?  ☐ Yes, Registration #: A-______________  ☐ No

Are you a refugee: ☐ Yes  ☐ No

If yes, from what country? ________________________________________________________

Is English your first language? ☐ Yes  ☐ No  What other languages do you speak fluently? __________________________

Have you ever been a foster care or were a ward of the court? : ☐ Yes  ☐ No

Are you a US Veteran? ☐ Yes  ☐ No

Program Eligibility & Demographics

Your Family’s taxable income for last year __________________________ Family size reported: ______________

Marital Status: ☐ Single  ☐ Married

Are you: ☐ dependent or ☐ independent

☐ Yes  ☐ No

Did you receive a College Bound Scholarship?  ☐ Yes  ☐ No

Are you a first-generation college student (neither parent or guardian(s) has completed a four-year college degree)?  ☐ Yes  ☐ No

Do you have a documented learning disability?  ☐ Yes  ☐ No

If yes, please describe: ______________________________________________________

Do you have a documented physical disability?  ☐ Yes  ☐ No

If yes, please describe: ______________________________________________________

If you answered yes to either question above, are you working with HCC Access Services?  ☐ Yes  ☐ No

Do you have a bachelor’s degree?  ☐ Yes  ☐ No

Last Updated 03.28.2013
Educational History

What is the first quarter you attended at Highline Community College (month/year)? _____________________________

What is your current grade level?  
☐ New student – no college credits completed  
☐ First year – completed less than 45 college level credits  
☐ Sophomore – completed at least 45 college level credits

Highest level Math class completed with a 2.0 GPA or better: _________________________________

Highest level English class completed with a 2.0 GPA or better: _________________________________

Have you attended any other colleges?  If yes*, which one(s): _________________________________

*Include of copy of your unofficial transcript if you answered ‘Yes’

How many credits are you taking THIS quarter? ______ How many quarters have you COMPLETED at HCC? ______

Current College Enrollment Status:  
☐ Full-time (12+ credits/quarter)  
☐ Part-time (less than 12 credits/quarter)

Are you a high school graduate?  
☐ Yes  
☐ No  
HS Graduation YEAR? ___________________________

If you did not graduate from high school, did you finish a GED or HS completion program?  
☐ Yes  
☐ No

If Yes, YEAR completed? __________

Educational Goals

What is your major? __________________________________________________________________________

What are your educational goals? _____________________________________________________________________

What degree are you seeking here at Highline Community College?  
☐ Associate (2 year degree or program)  
☐ Certificate (less than 2 years)

Do you plan to directly transfer to a four year College or University after earning your degree at HCC?  
☐ Yes  
☐ No

Expected Transfer or Grad. DATE (quarter/year): __________ Intended Transfer Institution: ______________

Do you plan to pursue a career in the education field (teacher, counselor, instructor/professor, admin)?  
☐ Yes  
☐ No

Support Needs

How can the TRiO Student Support Services Program best support your educational goals?  
Please check all that apply:

☐ Academic Advising  
☐ Personal Counseling  
☐ Career Development/Advising

☐ Cultural Enrichment Activities  
☐ ESL Services  
☐ Financial Aid Advising

☐ Tutoring  
☐ Mentoring  
☐ Personal Development/Support

☐ Study Skills  
☐ Transfer Advising  
☐ Other: ________________________________

How did you find out about the TRiO Student Support Services Program? ________________________________

Were you involved with TRiO at any other institution?  
☐ Yes  
☐ No

Affidavit of Truth Statement

The information provided on this form is, to the best of my knowledge, accurate and true.

Student’s signature: ___________________________ Date: ___________________________

Last Updated 03.28.2013
Short-Essay Response

Please address your experiences in each category. Your responses will reflect your motivation and preparation to succeed in college and whether you will benefit from TRiO-SSS services. Feel free to attach an additional sheet of paper, if needed.

1. How have your past experiences influenced your academic record? What are you presently doing to ensure your academic success? What are your academic goals and how will TRiO help you accomplish them? (150-250 Words)

2. Describe a significant experience, achievement, risk you have taken, or ethical dilemma you have faced and its impact on you. Include whether you turned to anyone throughout the experience, the role that person played, and what you learned about yourself as a leader. (150-250 words)

3. What is your career goal and how will transferring and earning a bachelor’s degree help you reach this goal? What steps have you taken to prepare for transferring? (150-250 words)

4. Describe the resources you have used, on or off campus that has helped you with your academics, personal, career, and financial success at Highline? Explain how they have enhanced your educational experience. (100-200 words)